



# City of Scott Alcoholic Beverage & Special Event Permit Application

125 Lions Club Road

P.O. Box 517

Scott, LA 70583

Phone: 337-233-1130 Fax: 337-233-0240

Date of Application:

\_\_\_/\_\_\_/\_\_\_

<p><b><u>Event Classification:</u></b></p> <p><input type="checkbox"/> Special Event (____days)</p> <p><input type="checkbox"/> Annual (expires December 31<sup>st</sup>)</p>	<p><b><u>Type of Alcoholic Beverage to be Sold:</u></b></p> <p><input type="checkbox"/> Beer Only</p> <p><input type="checkbox"/> Beer, Wine, &amp; Liquor (Must also apply for state license)</p>	<p><b><u>Permit Fee Schedule:</u></b></p> <ul style="list-style-type: none"> <li>• Beer, Wine, &amp; Liquor.....\$300.00</li> <li>• Beer only.....\$30.00</li> </ul> <p style="text-align: center;"><i>(Permit fees are non-refundable)</i></p>
1. Trade Name of business & business phone number	2. Applicants name (name of individual, partnership, corporation, non-profit, LLC)	
3. Physical Address of Business/Organization (street/zip)	4. Mailing Address (P.O. Box/City/State/Zip)	
5. Type of Ownership: ___ Individual ___ Partnership(requires written agreement) ___ Corporation ___ LLC ___ Non-Profit		
6. Description and/or Purpose of Event:		
<p><b><u>NOTICE:</u></b> Once this office has accepted this form and fees, no refunds will be made. Payment of fees must be made in the form of a money order, cashier's check, or cash. <i>Make payments to: City of Scott.</i> All Annual Permits expire on December 31<sup>st</sup> of every year. Special events permits expire the day of the event.</p> <p>This affidavit must be signed by the owner, if individual ownership; partner, if partnership; or authorized official, if corporation or LLC. Misstatement or suppression of material facts in this application is grounds for denial of this permit. Conviction of filing false public records, a violation of Louisiana Revised Statute 14:133, may result in imprisonment for not more than five years with or without hard labor and fine of not more than \$5,000 (five thousand dollars), or both.</p> <p style="text-align: center;"><b><u>Affidavit</u></b></p> <p>I swear that I have read each of the questions in this application and that the answers I have given are true and correct to the best of my knowledge and that I meet the qualifications and conditions of Louisiana R.S. 26:80 and 26:280.</p> <p>Signature: _____ Title: _____</p> <p>Printed Name: _____ Date: _____</p>		

7. Is applicant the owner of the premises to be occupied? \_\_\_\_ Yes \_\_\_\_ No

If "Yes", you must provide a copy of the written bill or act of sale with this application.

If "No", you must provide a copy of the written lease.

Date of Application:

\_\_\_\_/\_\_\_\_/\_\_\_\_

Lessor's name and Address:

**NOTE: If applying for an annual permit please skip to question**

**#3.**

1. Name of Event: \_\_\_\_\_

Event Date(s): \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Addresses of Street(s) to be closed: \_\_\_\_\_

**Map indicating location of activity is required with application.**

2. Sponsoring Organization: \_\_\_\_\_

Local Physical Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

3. Responsible Individual, if other than above:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City/ State/ Zip: \_\_\_\_\_

The applicant agrees to and does hereby hold harmless, indemnify and defend the City of Scott from any and all claims, losses, or damages which arise in any way out of the approval or exercise of this permit. Each of the following departments will review the application to verify compliance with City of Scott ordinances. If the permit is approved, permits will be issued within 72 hours after the date of application.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Comments:**

<b>Fire Department:</b>	
<b>Signature:</b>	<b>Date:</b>
<b>Police Department:</b>	
<b>Signature:</b>	<b>Date:</b>
<b>Public Works Superintendent:</b>	
<b>Signature:</b>	<b>Date:</b>
<b>Mayor's Office:</b>	
<b>Signature:</b>	<b>Date:</b>