

ADDENDUM #1
TO
REQUEST FOR QUALIFICATIONS
FOR
ARCHITECTURAL & ENGINEERING (A&E) PROFESSIONAL SERVICES

CITY OF SCOTT (COS)
LWI ROUND II, CDBG-MIT
MILLS STREET DETENTION POND



September 30, 2025

Issued By:

City of Scott, LA

Questions Submitted in Writing

1. **Question:** May COS confirm the terms and conditions of an eventual contract, in addition to the fee and scope, will or not be subject to negotiation by COS with the top-ranked Respondent?

Response: As a result of the interviews, the City of Scott will determine which firm will be selected to enter into contract negotiations. The firm awarded work in accordance with the RFQ will be contracted in the form of an 'Agreement for Professional Services.' The terms and conditions of the contract will comply with all applicable federal, state, and local laws and Codes, and all applicable Office of Management and Budget Circulars. Additionally, the selected respondent will be required to comply with 2 CFR Part 200 and all laws and regulations associated with OCD Grants, including Community Development Block Grants.

2. **Question:** Does the City require respondent to provide those exceptions to the terms and conditions in Section IV alongside our SOQ or risk losing the ability to raise those exceptions in the negotiation phase of the contract?

Response: Submittal shall be prepared simply and economically, providing a straightforward, concise description of the Respondent's ability to meet the requirements of the RFQ. Emphasis shall be on the quality, completeness, clarity of content, responsiveness to the requirements and an understanding of COS needs. Any and all exceptions to the terms and conditions will be subject to final contract negotiations with the selected firm. Any submittal not prepared and received in accordance with provisions stated within the RFQ will be considered an informal response and any/or all of the submittals may be rejected.

3. **Question:** Do the terms of this RFQ in Section IV or the resulting contract take precedence?

Response: Terms and conditions on the resulting contract will take precedence and will be subject to negotiations with the COS and in compliance with all applicable federal, state, and local laws and Codes, and all applicable Office of Management and Budget Circulars.

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4. **Question:** Could we get clarity from COS on what they consider to be an informality or regularity or if they can provide examples of what they have considered to fall into those categories in the past?

Response: The COS reserves the right to waive any informalities or regularities. As such, any informalities or regularities are determined at the sole discretion of the COS at the time of review. The COS does not provide such examples.

5. **Question:** How many references will need to be provided?

Response: Line item #8 in the RFQ under Section II - Submittal Content, requires the respondent to provide Five (5) professional references for similar projects completed within the last five years.

6. **Question:** Will the Environmental Records Review would be solicited separately?

Response: At this time, it is unknown if the COS will solicit for Environmental Records review. Any and all future solicitations will be publicly advertised on COS's website.

7. **Question:** Are there any plans to solicit for Grants Management?

Response: At this time there are no plans to solicit for Grants Management.