

**ANNUAL MUNICIPAL SEPARATE STORM SEWER SYSTEM  
BEST MANAGEMENT PRACTICES REPORT - 2021  
for the  
CITY OF SCOTT, LOUISIANA**

**1. *PUBLIC EDUCATION AND OUTREACH***

**BMP: Storm Water Educational Materials**

**Measurable Goals:** Distribute informational materials to local contractors to increase awareness of mandatory compliance with the State laws and City ordinances regarding SWPPPs.

**2021 Results:** Prepared pamphlets to inform local contractors of mandatory compliance with City Illicit Discharge Storm Water ordinance. Distributed 48 pamphlets to contractors and related businesses. Pamphlets also placed at the information kiosk at City Hall. City ordinances are posted on Municode website, whereby contractors can effectively access and search the ordinances for storm water management, illicit discharges, and post-construction storm water runoff.

**Goals for 2022:** Increase educational pamphlet distribution by 10%. Continue to post ordinances and updates on Municode website.

**Responsible Party:** Permitting Department

**BMP: Educational Utility Stuffers and Media Releases**

**Measurable Goals:** Include anti-litter message with utility bills at least once annually. Publish pollution prevention messages in the “Community Chronicles” newspaper at least once annually. Post anti-litter message on Scott web page ([www.cityofscott.org](http://www.cityofscott.org)) promoting citizen pride in keeping Scott clean and safe.

**2021 Results:** Newspaper articles were published in the Community Chronicles for Hazardous Waste Collection Day in September 2021. Utility bill notices mailed out in July 2021 contained an anti-litter message. The third annual Sweep Scott community clean-up event in May 2021 was publicized on several dates in 2021 on the City website, social media, local TV and the Community Chronicles.

**Goals for 2022:** Post anti-litter information on Scott’s website. Continue utility bill stuffers and “Community Chronicles” newspaper publication at least once a year.

**Responsible Party:** Utilities Department

**BMP: Trash Management**

**Measurable Goals:** Provide for labor and equipment to pick up litter by means of an annual budget item to maintain staffing in-house personnel.

**2021 Results:** The City Council budgeted to fund a City maintenance crew 32 hours a week, 50 weeks a year to clean roadside debris and litter from City owned property.

**Goals for 2022:** Budget for an annual contract or in-house personnel for litter abatement services.

**Responsible Party:** Public Works Department

**BMP: Proper Disposal of Household Hazardous Wastes**

**Measurable Goals:** Conduct annual Hazardous Chemical Collection Day for Scott citizens. Monitor and log total material collected.

**2021 Results:** 4903 lbs of flammables, 100 lbs of corrosive liquids, 321 gallons used oil, 175 lbs of pesticides, 130 lbs of aerosols and 4097 lbs of latex paint for total 9405 lbs of household hazardous waste was collected at the event held during September 2021.

**Goals for 2022:** City of Scott will continue to schedule and organize the annual event.

**Responsible Party:** City of Scott

**BMP: Classroom Education**

**Measurable Goals:** Engage local schools within the City to encourage participation in pollution prevention programming.

**2021 Results:** Local school classroom environmental activities and programming were severely impacted by Covid-19. As a result, no programs or presentations were conducted in 2021.

**Goals for 2022:** The City of Scott will continue to contact all local schools within the City annually to promote pollution prevention resources available for presentations.

**Responsible Party:** City of Scott and City Engineers

**BMP: Promote Citizen Participation on City Website**

**Measurable Goals:** Post information about available programs and scheduled events on the City’s website stormwater page. Participate actively with Parish Proud volunteer organization.

**2021 Results:** Promoted scheduled events on the website stormwater page, such as the Hazardous Chemical Collection Day, Sweep Scott Litter Campaign event. Scott's citizens informed about water conservation and other environmental benefits of these programs. The City Storm Water Management Plan and 2020 Annual Report were posted on the website stormwater page. Coordinated with Parish Proud organization to participate and donate materials for the annual Sweep Scott Litter Campaign event.

**Goals for 2022:** Continue to promote local events and programs by social media and on the City website. Publish the City Storm Water Management Plan and 2021 Annual Report on the City website stormwater page.

**Responsible Party:** City of Scott

**2. *PUBLIC PARTICIPATION AND INVOLVEMENT***

**BMP: Community Clean-Up Events**

**Measurable Goals:** Coordinate on an annual basis, organizing individuals and organizations with City employees from all departments to collect litter and debris along city roadways. The City provides supplies such as gloves, safety vests, garbage bags and dumpsters and collects and disposes of the articles gathered during the event.

**2021 Results:** The third annual city-wide Sweep Scott Litter Campaign event was held on September 11, 2021. Volunteers assisted City personnel in removing trash, debris and brush along 14 miles of City roadways during the event. The City aided volunteers with supplies, drinking water and organized collection of the litter and trash. A total of 75 bags of solid waste were collected.

**Goals for 2022:** City of Scott will continue to schedule and organize the annual event.

**Responsible Party:** Public Works Department

**BMP: Storm Drain Marking**

**Measurable Goals:** Work with a local scouting group on annual basis to place markers on storm drains. Provide “No Dumping, Drains to Bayous” markers and supplies to support activity.

**2021 Results:** The City obtained and provided materials for local Cub Scout Pack 451 to mark 100 storm drains in the West Village neighborhood in Scott in March 2021.

**Goals for 2022:** Continue to work with local volunteers and scouting organization to mark at least 100 storm drains a year.

**Responsible Party:** Public Works Department and City Engineers

**BMP: Facilitate Citizen Recycling**

**Measurable Goals:** Provide weekly curbside recycling to citizens.

**2021 Results:** Curbside recycling services available through the garbage collection contract for 2896 residents.

**Goals for 2022:** Continue to make weekly curbside pickup available to all residents.

**Responsible Party:** Utilities Department

**BMP: Community Hotline**

**Measurable Goals:** Receive citizen reports of illegal dumping in waterways and other environmental concerns by providing information to report incidents.

**2021 Results:** Responding to citizen complaints, 2 illicit discharge site inspections were conducted at 1 commercial and 1 mixed use sites. 2 non-compliance notices were issued as a result of citizens reports. 1 incident was referred to LDEQ.

**Goals for 2022:** Continue investigating citizen complaints; ensure this BMP is available for citizen reporting.

**Responsible Party:** City of Scott

### 3. *ILLICIT DISCHARGE DETECTION AND ELIMINATION*

#### **BMP: Identifying Illicit Connections and Illegal Dumping**

**Measurable Goals:** Utilities department employees monitor sewer system and waterways. Unusual odors, discolored water or residue is investigated as authorized under City's Illicit Discharge and Connection to Storm Sewer Ordinance. City Engineer reviews weekly sewage treatment facility lab analysis for influent CBOD spikes and investigates causes. Violators are reported to LDEQ.

**2021 Results:** City personnel observed possible illicit discharge activity at several locations. 4 illicit discharge site inspections were conducted at facilities resulting in non-compliance notices issued for 2 commercial facilities and 1 residential site. Violations at 2 of the sites were referred to LDEQ for further action. Monitoring of periodic influent lab analysis at the City sewage treatment facility did not detect elevated levels. Therefore no surveillance grab sample testing was done in 2021.

**Goals for 2022:** This is an ongoing BMP.

**Responsible Party:** Utilities Department

#### **BMP: Detection of Failing Septic Systems**

**Measurable Goals:** Utilities department monitors City sewer system to identify sewer leaks and take appropriate measures as required to address infiltration and discharge problems. Apply for grant funding to rehabilitate City sewer lines.

**2021 Results:** Secured \$315,000 funding through 2021 LCBDG grant award to rehab failing sewer lines in the City.

**Goals for 2022:** Continue to monitor system for leaks. Start construction on the LCDBG grant project to rehabilitate sewer lines.

**Responsible Party:** Utilities Department

**BMP: Industrial Connections**

**Measurable Goals:** Require periodic testing of effluent discharges from categorical dischargers. Monitor dischargers DMRs for compliance with City Sewer Use Ordinance. Report violators to LDEQ and/or suspend City sewer service to those non-complying businesses.

**2021 Results:** The only categorical discharger, Louisiana Plating & Coatings, LLC ceased operations in March 2018 and terminated their LDEQ discharge permit.

**Goals for 2022:** Continue to monitor system for new categorical discharges.

**Responsible Party:** Utilities Department

4. ***CONSTRUCTION SITE STORMWATER RUNOFF CONTROL***

**BMP: Construction Site Inspection for BMPs**

**Measurable Goals:** Require execution of SWPPP certification form prior to issuing building permits. City staff maintains records of all SWPPP certification forms and information packets issued for permits. Monitor sites for compliance with City Storm Water Pollution Prevention ordinance for construction site BMP's and proper SWPPP documentation.

**2021 Results:** SWPPP certification forms and information packets were issued for 5 commercial and 0 residential building permits issued by the City. City staff monitored 100% of construction sites for compliance. 2 non-compliance notices were issued to residential developments for maintenance of stormwater management controls. Both violations were satisfactorily corrected.

**Goals for 2022:** This is an ongoing BMP.

**Responsible Party:** Permitting Department

5. ***POST CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT***

**BMP: Post-Construction Runoff Ordinance Enforcement**

**Measurable Goals:** 100% of recently completed developments are site inspected by City staff for compliance with the Post Construction Runoff ordinance.

**2021 Results:** No instances of non-compliant maintenance of post construction BMPs were observed.

**Goals for 2022:** This is an ongoing BMP.

**Responsible Party:** Permitting Department

**BMP: Stormwater Detention Pond Inspections**

**Measurable Goals:** Inspect 100% of residential and commercial development detention ponds within the city.

**2021 Results:** 61 detention pond inspections were conducted in 2021. 3 commercial and 1 residential development detention systems were found to be non-compliant with the City approved drainage plan. 3 of these violations were satisfactorily addressed and 1 is pending resolution.

**Goals for 2022:** This is an ongoing BMP.

**Responsible Party:** Public Works Department and City Engineers

6. ***POLLUTION PREVENTION / GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS***

**BMP: Operations Equipment Maintenance**

**Measurable Goals:** Implement policy for special handling and cleanup of hazardous materials at City facilities.

**2021 Results:** All municipal equipment (light duty trucks, dump trucks, heavy equipment, etc.) is serviced at the City maintenance shop. New oils are stored at the garages in delineated containment areas. Floor drains in these areas will have absorbent pads placed in them to capture minor drips and leaks. Heavy equipment and fuel stations are equipped with spill prevention kits for pollution clean-up.

**Goals for 2022:** This is an ongoing BMP.

**Responsible Party:** Public Works Department

**BMP: Storm Drain System Cleaning**

**Measurable Goals:** Undertake periodic inspections and maintenance operations for removing sediments, floatables and other debris from catch basin structure and streams. Deposit debris removed during maintenance operations in dumpsters for pick up by garbage collection.

**2021 Results:** The City continued to budget funding for a full time drainage crew in 2021 to clean drainage systems. Scott also contracted a waste management company to provide a dumpster for pick up on a monthly basis.

**Goals for 2022:** Continue inspections and maintenance cleaning of drainage systems.

**Responsible Party:** Public Works Department

**BMP: Used Oil Recycling**

**Measurable Goals:** Utilize oil recycling at its maintenance facility.

**2021 Results:** All waste oil is barreled for pick up by an oil recycling company.

**Goals for 2022:** This is an ongoing BMP.

**Responsible Party:** Public Works Department

**BMP: Hazardous Waste Training**

**Measurable Goals:** Prepare educational materials and schedule annual training for City Public Works staff in proper handling, storage and disposal of hazardous chemicals.

**2021 Results:** City public works personnel attended annual training for identifying hazardous materials in homes and businesses. The instructor went over proper response according to the Emergency Response Guidebook.

**Goals for 2022:** This is an ongoing BMP.

**Responsible Party:** Public Works Department