

MAYOR  
JAN-SCOTT RICHARD  
CITY MANAGER  
BRENDA T. DUGAS  
CITY CLERK  
SHELLEY M. GAUTREAU



COUNCIL  
MARK MOREAU  
*Councilman At Large*  
DOYLE J. BOUDREAU  
TERRY MONTOUCET  
LEE DOMINGUE  
BLAINE ROY

**SUBDIVISION- PRELIMINARY PLAT APPLICATION**

**Subdivision Name:** \_\_\_\_\_

**Location:** \_\_\_\_\_

**Property Owner Name, Address, Phone #, & E-mail:** \_\_\_\_\_

**Developer Name, Address, Phone #, & E-mail:** \_\_\_\_\_

**Engineer of Record:** \_\_\_\_\_

**Surveyor of Record:** \_\_\_\_\_

**No. of Lots:** \_\_\_\_\_ **Residential or Commercial (Circle One)**

**Variance/Waiver Requested:** \_\_\_\_\_

**Land Use District:** \_\_\_\_\_

**Additional Comments:** \_\_\_\_\_

**Attachments to include:**

- Preliminary Plat (10 Large Copies); PDF emailed: [banderson@cityofscott.org](mailto:banderson@cityofscott.org)
- Public Notice Confirmation-Sign, newspaper publication, mailouts
- Plat Fee

\_\_\_\_\_  
**Property Owner Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Developer Signature**

\_\_\_\_\_  
**Date**

**\*\*\*\*Refer to Scott City Planning Commission Meeting Schedule for submittal deadlines and meeting dates\*\*\*\***

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Permit/Review	Fee-Effective 07/06/23	Comments
Preliminary Plat Review- Residential	\$1,000 + \$50 per lot	Due at time of preliminary plat submittal for review
Commercial Plat/Application Fee	\$1,500 + \$15 per lot	Due at time of submittal for review
Revised Preliminary Plat Fee- Residential & Commercial	\$500	Due at time of submittal for review
Preliminary Plat Approval- 1 year Extension	\$100	Due at time of request
Apartment Development	\$1,000 + \$15/unit	Due at time of submittal for review
Minor Plat Revision (4 or less lots)	\$250	Due at time of submittal
Final Plat Review/Approval- Residential	\$25 per lot	Due at time of final plat submittal for review
Construction Plan Review (Residential Development)	\$50 per lot	Due at the time of construction plan submittal for review
Construction Plan Review Resubmit (Residential Development)	\$10 per lot	Due at the time of construction plan submittal for review
Land Clearing Permit-up to 1 acre or a portion thereof	\$200	Due at time of request
Land Clearing Permit – Greater than 1 acre	\$200 + \$200/acre	Due at time of request
Final Construction Inspection (Residential Development)	\$25 per lot	Due at the time of request for final inspection
Final Construction Inspection – additional (Residential Development)	\$10 per lot	Due at the time of request for additional inspection
Drainage Impact Analysis Review -Less than ¾ acre	\$500	Due at the time of drainage impact analysis submittal for review
Drainage Impact Analysis Resubmit-Less than ¾ acre	\$100	Due at the time of resubmittal
Drainage Impact Analysis Review-Greater than ¾ acres	\$1,200	Due at the time of drainage impact analysis submittal for review
Drainage Impact Analysis Resubmit-Greater than ¾ acres	\$300	Due at the time of resubmittal
Drainage System Alteration- Noncompliance	\$300	Fee to verify that proper drainage is maintained.

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Permit/Review	Fee-Effective 07/06/23	Comments
Property Boundary Line Adjustments	\$350	Per Plat/per request; due at the time of submittal
Water Connection Fee- ¾" Meter	\$1,250	Due at the time of request
Water Connection Fee-1" Meter	\$1,500	Due at the time of request
Water Connection Fee-2" Meter	\$3,000	Due at the time of request
Water Meter Relocation/Raise/Lower/Repair	PW Gives Rate	Due at time of request, must be paid prior to work taking place.
Sewer Connection Fee	\$600	Due at the time of request
Gas Meter without Generator	\$800	Due at the time of request
Gas Meter with Generator	\$1,200	Due at the time of request
Culvert Permit	\$100	Due at the time of request
Application requesting abandonment of servitudes, easements, and ROW	\$500	Due at time of request
Recording Fees	Invoiced Amount	Due at time of recordation
Appeal Fee (Planning Commission or City Council)	\$500	Due at time of submittal
Development Variance Request (Planning Commission or City Council)	\$500	Due at time of submittal
Map Amendments	\$500	Due at time of submittal

**\*\*All fees shall be made payable to: The City of Scott and shall be paid before any work is commenced.**